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# **I Introduction**

## **1.1 Hohai University**

Hohai University, founded in 1915, wins its worldwide reputation for research and study of water conservancy.

Hohai University is a state key university under the direct administration of Ministry of Education of China. It is a comprehensive university with research and study of water conservancy as its main task, education of engineering subjects as its first priority, and coordinated development of many other disciplines covering engineering, science, economics, management, liberal arts, and law. It is also among the group of universities to benefit from Project 211.

Hohai University has 3285 faculty and staff members, including 1187 teachers having high academic title, 400 PhD supervisors and 15 academicians invited as professors and PhD supervisors. The faculty in the university is noted for its excellence, vitality and diversity, for example, 2 academicians of the Chinese Academy of Engineering. Currently, Hohai University offers 52 undergraduate majors, and awards first-level class master degrees in 35 disciplines, second-level class master degrees in 198 disciplines. It also has 15 research bases for post-doctoral students, first-level class Ph.D. degrees in 12 disciplines and second-level class in 66 disciplines. Hohai University has a current enrollment of more than 50,000 full-time students.

The main campus is located in Gulou District of Nanjing (No.1, Xikang Road), with two other campuses in Jiangning District (Nanjing) and Xinbei District (Changzhou), occupying an area of about 153 hectares in total.

For further information visit: <http://www.hhu.edu.cn>

## **1.2 International School**

Hohai University has extensive ties with other universities and research institutes, and is one of the first universities in China qualified to award bachelor, master and doctor degrees to international students, and it also has conducted exchanges or other kinds of collaborative activities with more than 70 universities and research institutes from the United States, United Kingdom, France, Russia, Germany, Holland, Australia, Japan and Hong Kong.

Thousands of international students from over 100 countries in Africa, Asia, America, Europe, and Oceania have completed their studies in Hohai University since

1954. On 2016, the university has 1147 international students, including 743 degree students.

The International school is committed to the management and service of international students, overseas studies, short-term exchanges and education of Chinese language and culture.

The Chinese website of school is <http://hhis.hhu.edu.cn/>;

The English website of school is <http://ie.hhu.edu.cn/>

### 1.3 Addresses and Contact List

- ***Students Affairs:*** 203 room, No.6 building, International School, (Nearby main gate of main campus).
- ***Enrollment, teaching affairs, Chinese language:*** 103 room, international office (on the hill), main campus
- ***Accommodation:***
  - No.1 international students dormitory, (Nearby 2<sup>nd</sup> gate of main campus), 025-83787051;
  - No.2 international students dormitory, (Nearby main gate of main campus), 025-83786902;
  - No.3/4/5 international students dormitory, (Near by main gate of main campus), 025-83786003.
  - No.20 international students dormitory, Jiangning campus, 025-52148953
- ***Where to obtain Foreign Residence Permit ?***
  - Entry-Exit Administration Division of Nanjing Public Security Bureau
  - Address: No.173 Baixia Lu
- ***Where to obtain Temporary Residence ?***
  - Main Campus: No.203 Shanghai Road
  - Jiangning Campus: No.98 Tonghuai Road
- ***Where to take medical checking and report ?***
  - Address: No.39 Chuangzhi Lu, Yurun Street, Entry-Exit Administration Division of Nanjing Public Security Bureau

### 1.4 Office Hours

Offices of the International School are open in accordance with the relevant regulations of the University. The school will be closed during weekends or public

holidays. For summer and winter vacations, please contact the personnel on duty.

<b>Office Hours of International School (Main Campus)</b>			
<b>NAME</b>	<b>Monday 8:30-11:30AM</b>	<b>WEDNESDAY 8:30-11:30AM</b>	<b>FRIDAY 8:30-11:30AM</b>
Ms. Catherine	Medical Insurance, Payment, Scholarship	Medical Insurance, Payment, Scholarship	Medical Insurance, Payment, Scholarship
Mr.Wang	Consultation ,Activities	Consultation ,Activities	Consultation ,Activities
Ms. Rochelle	Enrollment, Cooperation	Enrollment, Cooperation	Enrollment, Cooperation
Ms. Bian	Residence Permit Visa	Residence Permit Visa	Residence Permit Visa
Ms.Li	/	Consultation, Teaching Arrangement	Consultation Teaching Arrangement
Ms. Jessica	Chinese Language Training	Chinese Language Training	Chinese Language Training
Ms.Hu	International Exchange Students Affairs	/	International Exchange Students Affairs
<b>Office Hours of International School (Jiangning Campus, No.20 Dorm.)</b>			
Tuesday 14:00pm	Ms.Li	Consultation and Teaching Arrangement	
Wednesday 14:00pm	Mr.Wang	Consultation and Activities	
Thursday 14:00pm	Ms. Catherine	Medical Insurance, Payment, Scholarship	
Friday 14:00pm	Assiantant	Consultation and teachers affairs	

## **II Instructions**

### **2.1 Code of Practice for International Students**

All Students are expected to:

- Abide by relating laws and regulations of PRC as well as rules and regulations of HHU;
- Observe public morals and cultivate good manners;
- Show respect for teachers, staff and fellow students;
- Achieve learning targets as stipulated in the corresponding degree program and take an active part in extracurricular activities on and off campus;
- Help keep a clean, tidy and safe environment for learning and living;
- Participate actively in physical exercises and keep good personal hygiene;
- Show respect for traditional cultures and customs of other nations;
- Live in harmony with fellow students;
- Promote understanding and friendship among people from different nations.

### **2.2 Notice on Civilized Manner in Dormitory Building**

- Please obey the following regulations for a better accommodation environment.
- Do not talk loudly or cook at public place; do not play loud music or make noises during 12:00-14:00, 22:00-8:00 every day.
- The building door closes from 23:00 to 6:00 every day. Students who have to enter or leave should register at the reception and cannot register more than 3 times a month.
- Friends who visit should be registered at the reception. Accident responsibilities are accepted by his/her own if he/she refuses to register.
- High altitude parabolic should bear criminal responsibility. Please throw the rubbish into the bin. Do not spit or throw cigarette ends. It is not allowed to put the facilities at public place.
- It is not allowed to gather together for an excessive drinking.
- It is not allowed to change the room after checking in. Students should submit to the arrangement.
- It is not allowed to transfer, or sublease the Apartment room to a third party.

- The student who does not pay the accommodation fees for two months will be cancelled the qualification of living in the Apartment of International Students.
- It is not allowed to hinder the teachers' or the receptionists' administration.
- Student has no right to live on campus accommodation after three times of official warning, even be expelled under serious case.

## **2.3 Registration for New Students**

- (1) Take the admission notice, JW201/202 form, passport, 3 passport photos, application form, most advanced certificate and diploma, transcripts, language certificate, recommendation letters, study plan, health report and other documents related. Prepare some RMB in your debit card and register at International School.
- (2) The school will arrange the accommodation for all the full scholarship students; others need to pay first and live in the dormitory.
- (3) Those who live off campus need to register the residence information at office as well.
- (4) Sign on the security agreement first. Then hold the accommodation permit from the office to the receptionist to live in. The students are required to prepare the bedding by themselves.
- (5) *The students must finish the Residence Permit in 24 hours after arriving at the university. Do the physical examination and Visa asap!*
- (6) International School will also put Registration Notice on admission notice or whchat platform.

## **2.4 Registration for Senior Students**

- (1) All the senior students should register by themselves at the first week of every new semester. Passport, Student Card, Debit card (if you need to pay medical insurance, accommodation or tuition fee), all the payment need to paid clearly. Students owe the accommodation fees for more than two months, will not be allowed to live on campus! & Full Scholarship students need to sign for allowance list.
- (2) If a student does not register on time, his/her scholarship (if any) will be suspended or cancelled!

(3) If there is any accident happened, please prepare the leaving procedure before and get approval from teachers, lately send email to: [ie\\_academic@hhu.edu.cn](mailto:ie_academic@hhu.edu.cn)

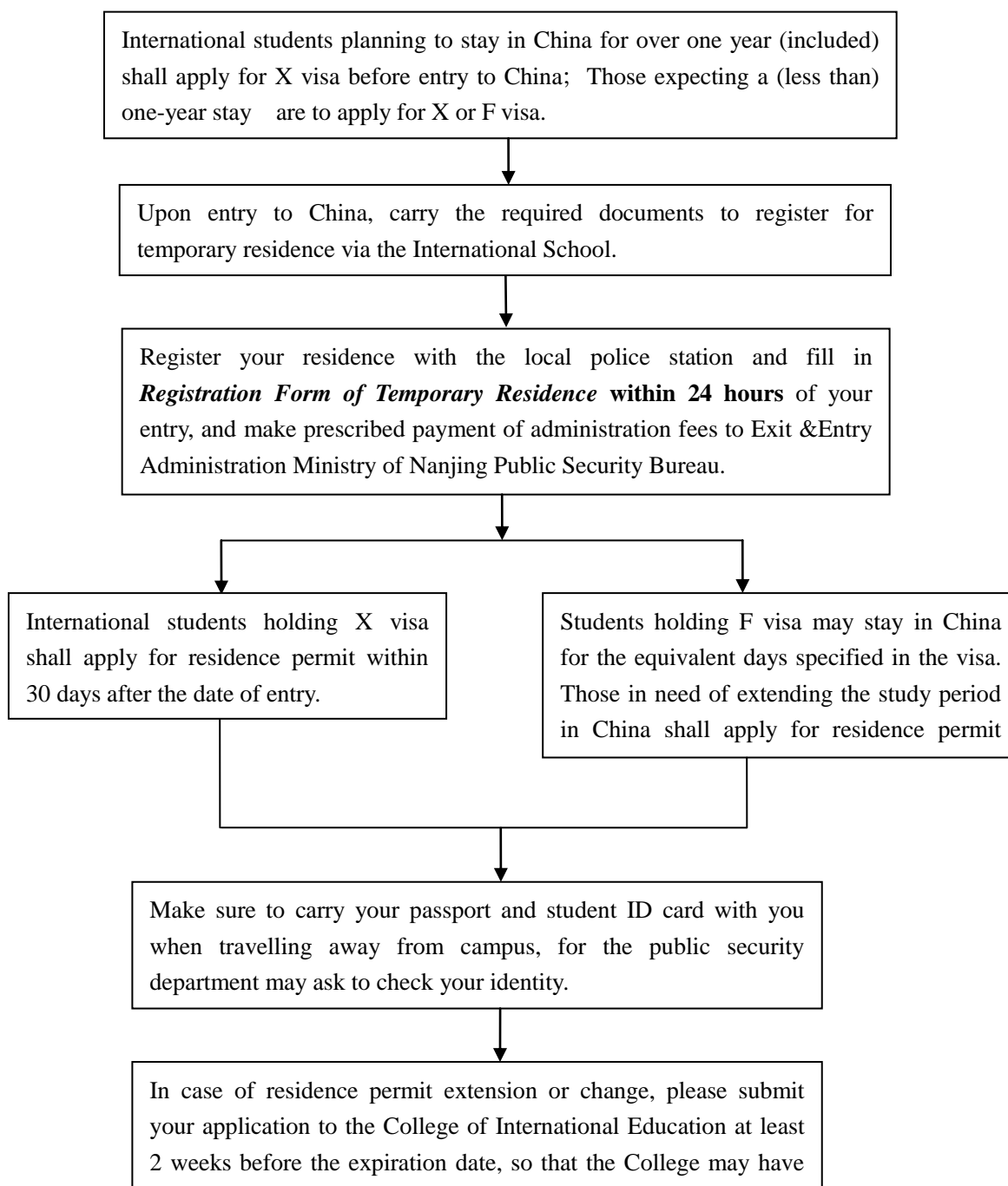
(4) International School will also put Registration Notice on wechat platform.

## **2.5 Rules for Asking Leave**

- Every student should apply for leaving firstly with your declaration and this paper by oneself.
- Without permission, the scholarship will be cancelled. If condition was serious, the international school may cancel the Student Status.
- Leave application within 7 days should be agreed by Counselor, Teaching Secretary and Supervisor.
- Leave duration over 7 days should also be agreed by Dean of International School.
- If Students apply for leaving over one month, scholarship will be suspended until come back to international school to finish the procedure of leaving.

# III Residence Permit and Insurance

## 3.1 Residence Permit and Visa





## 3.2 Insurance for International Students

### 3.2.1 Insurance Policies

To meet the needs of the rapid development of international education, optimize the study environment, maintain the campus stability, improve the emergency mechanism and guarantee international students' legitimate rights and interests, Ministry of Education of China stipulated and issued *Interim Provisions on the Requirement of Insurance Purchase for International Students in Institutions of Higher Education* in 2007.

On the basis of the abovementioned interim provisions, Hohai University has made its own insurance policies, which are listed as below:

- Those whose duration of study in the university exceeds 6 months (6 months included) must purchase the group comprehensive insurance prescribed by the university.
- The University will purchase the group comprehensive insurance for international students who have been granted Chinese Government Scholarship, Hohai University Full Scholarship and if relevant stipulations have specified such.
- Other scholarship awarding students and exchange students have to purchase the insurance at their own expense if the scholarship does not cover the insurance or the agreement does not specify that the insurance should be paid by the university. Self-funding students should pay the insurance premium by themselves.
- International students who purchase the group comprehensive insurance should pay the insurance premium during registration; otherwise, you will not be able to register in the University. Insurance fee:800 RMB/academic year (September -August)

### 3.2.2 Insurance Claim Guide

For policies which were purchased and went into effect after the date of August 1, 2013, full medical management services will be implemented, with relevant liabilities listed as below:

Coverage	Insured amount (RMB)
Death/Disability	100,000

Medical treatment for accidental injuries	20,000
Outpatient medical insurance liability	20,000 (650 as the minimum payment, 85% as the max payment, 600 as the payment, daily limit)
Inpatient medical insurance liability	400,000

- The Insurer shall not bear the liability of payment for any severe/major disease or chronic disease which the insured has contracted prior to purchase of the insurance. The first 30 days of the purchase of the insurance for first-time or non-continuous insurance buyer is waiting period (observation period), during which time the insurer will not be held liable if the insured is hospitalized. In the event of continuous insurance buyer or injury from accident, such waiting period will not apply.
- Compensation may not be effected in case of failure to call the service line to report the case or follow the standard procedures. Medical institutions which are involved in all the foregoing medical liabilities are limited to the public hospitals established within the border of mainland China. The medical expenses incurred in sub-branch of public hospitals, ward area for foreigners, ward area for special treatment and needs, VIP ward area, ward for high-ranking officials, or similar ward area or ward shall be excluded from the insurance.
- For each medical treatment, the insured should keep the medical record and original receipt, which shall be submitted to the insurance company for insurance claim if the fees reach the minimum amount for compensation. Daily limit of ¥ 600 refers to the maximum amount for medical care and treatment in the same department of the same hospital on a single day.
- In the event of multiple medical records, handwritten medical records for each treatment by the doctor(s) must be provided. It is vital that the name on fee receipts is the same as the name of the insured; otherwise, the name should be corrected by relevant hospital personnel with verification of an official stamp. A copy of a valid passport should be submitted for claim settlement; if the passport expires the date of validity, its copy cannot be used as valid proof of identity.
- Since the changes to insurance program this year, all the costs incurred before and after hospitalization as well as surgery operation fall into clinic responsibilities. If outpatient treatment is suitable for your conditions and you choose to be hospitalized at your own will, costs incurred thus may not be reimbursed.
- Documents for claim settlement should be addressed to:

Room 303, Block B, Building Gemini (Beijing Universal Medical Assistance Co. Ltd.) No. 55 East Third Ring (mid) Road, Chaoyang District, Beijing, Zip code: 100022

Recipient: Claims Department for Foreigners in China, Tel: 010 -59104919

Please refer to *Comprehensive Insurance Project for Foreigners in China of Ping'an Insurance Co. Ltd.* for detailed insurance information, For insurance and claim guidance <http://www.lxbx.net> .

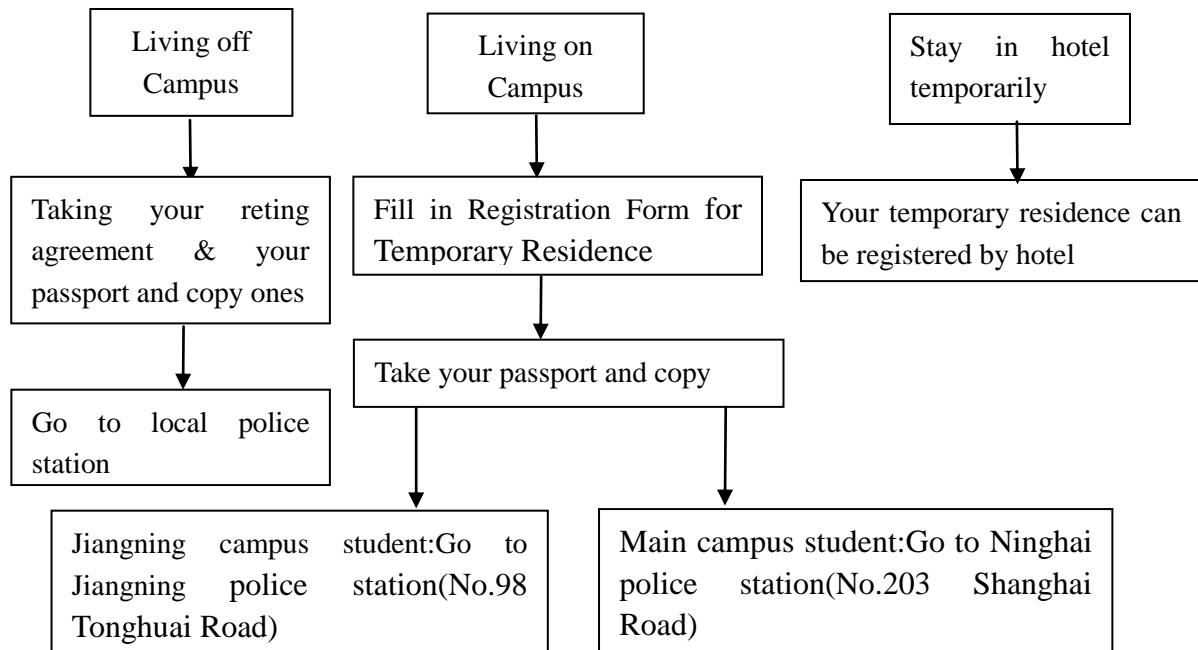
### **3.2.3 Process for Emergency medical rescue**

- If he/she needs to see a doctor due to disease or accident, the insured has to directly call 4008105119 EXT 1 for consulting, diagnosis, medical guidance and precautions for claim. If it is confirmed that hospitalization is required, the insured can apply for advanced payment of medical expense for hospitalization to the rescue company. If the insured is directly hospitalized without recording of rescue company and outpatient treatment(including those whose conditions do not meet the requirements of hospitalization but hospitalized) , the rescue company will not be responsible for advanced payment of medical expense for hospitalization. If advanced payment for medical expenses is made without the above procedures, the insured will not be able to get compensation.
- Phone number for claim consultation and reporting of major accident: 4008105119 EXT 1

## IV Campus Life and Study

### 4.1 Accommodation

You should go to Police Station to do your residence registration if you want to change your living room or you just arrive in Nanjing.



You should clean and empty your room in advance and take your room key, air-conditioner remote control back to the dorm manager if you want to check out. You may go to international office to settle accommodation fees after the dorm manager checking your room. You will get the 'Leaving Consent Form' if everything has been done. The last date you live is the date you get the 'Leaving Consent Form'.

### 4.2 Internet Access

#### 4.2.1 Charge Options

The standard charge is 200 yuan for six-month unlimited access to the internet. The other options include:

- ✓ 0.5 yuan per hour.
- ✓ 20 yuan for 60 hours' access to the internet, beyond which time the standard charge applies;
- ✓ 40 yuan per month for unlimited access to the internet;
- ✓ 100 yuan for six months, with 60 hours' access each month, beyond which time the standard charge applies;
- ✓ 150 yuan for six months, with 100 hours' access each month, beyond which time

the standard charge applies;

For the month during which the new internet account is obtained, only the standard charge applies. If you want to change to other options, apply online at the end of the month and your chosen option will take effect from the beginning of the following month.

## 4.2.2 Account Open Procedure

- Through the on campus network, visit the website: <http://account.hhu.edu.cn/> enter the self-service system (用户自助服务系统)
- Original User Name: your Student ID number, Password: 123456, after log on, you may change the password.

- **Payment by cash**

**Main Campus:**

Log on the account, self-print or go to the Information Administration Center (No.8 building on Map of the main campus 网络中心) to print the payment form. Make payment at Room 201, 2 floor, Hohai Building (河海馆), then take the receipt to Information Administration Center to activate your account.

**Jiangning Campus:**

Self-print the payment form and go to 3 Floor, Financial Department, Xingzheng Building (行政楼) to make payment, then take the receipt to Room 506, Zhiyuan Building (致远楼) Information Administration Center to activate your account.

- **Payment by Campus Card (Highly Recommended !!!)**

Take yours or friends' campus card to make payment directly through the Campus Money Transfer Machine(自动圈钱机).

Download the Dr.Com software from the internet, install it and then input the user name and password connect to the internet in your dormitory.

- Please download the software “Dr. Com Client” at URL: <http://hhic.hhu.edu.cn/s/3/t/2685/p/1/c/16552/d/16587/list.htm> and install it on your computer. And then log in with your own user name and password.



## 4.3 Campus Card and Bank Card

### (1) Why do I Need a Campus Card?

You can access the following using your campus card:

Borrowing books in school library, purchase of food in school canteens, purchase in education supermarket on campus, campus hospital (for those with scholarships). Payment of internet fees via the Campus Money Transfer Machine.

### **(2)How to Apply for a Campus Card?**

*Step 1: Get a Debit Card from Bank of China Mogan Road Branch.*

To connect your bank card with your campus card, it is necessary that you apply for a debit card at Bank of China Mogan Road Branch, which is the only place that provides such a service. Remember to show your student ID card or Admission Notice to the clerk; make sure to inform the clerk of your identity as student of Hohai University if you fail to have your student ID card with you. Please also bring your national ID or tax Payment number.

*Step 2: Go to the Settlement / Clearing Centre on campus*

Located on: 1st floor of No.32 Building on campus map ( next to the Bank of China ATM in students' dormitory area), make sure to bring with you 20 RMB in cash, student ID card and Debit Card of Bank of China.

### **(3)How to open an account with Bank of China?**

Take No. 3 bus at Gate 1(main gate) and get off at Mo Gan Road bus stop. Your passport and student ID card will be needed when you ask to open an account.

Some of the students might have difficulties on opening an account with Bank of China, you should open the account at No.68 Shanxi Lu ( 山西路 68 号 ), Bank of Construction. It is 4 bus stops from main campus, please take No.3 bus, and get off at Fuzuo Lu station ( 傅佐路 ) .

## **4.4 Scholarships Payment**

(1)Get a debit card at Bank of China Mogan Road Branch; remember to inform the clerk that you are a student of Hohai University or with Bank of Construction (as above mentioned).(2) Submit your bank account number to teacher at Room 203, International School. (3)If you lose your bank card by accident, please apply for a new one in time and inform the relevant teacher of the college. Monthly allowance for some kinds of scholarship will be transferred to the bank account directly by 10 of every month.

If you need to get away, be sure to download The leave application form (请假申请表) to get the permission from the supervisor and teacher of International school before leaving. During his/her absence, the scholarship will be suspended. If a student does not register on time, his/her scholarship (if any) will be suspended or cancelled! After he/she come back and register with the office, apply for scholarship recovery approval with the International School, restart the scholarship transfer.

## 4.5 The leave application form of International School

Chinese Name		English Name		Nationality	
Birth Date		Gender		Degree	
Major		Passport No.		Address	
Leave Date		Back Date		Visa Date	
Reasons					
Personal Statement	(Make commitments on the safety, health and other issues. )				
	Signature:				
	Date:				
Counselor's Comments		Teaching Secretary's Comments			
	Signature:		Signature:		
	Date:		Date:		
Supervisor's Comments (Master and Phd)					
	Signature:				
	Date:				
Comments of Dean of International School					
	Signature:				
	Stamp:				
	Date:				

Note:

1. Every student should apply for leaving firstly with your declaration and this paper by oneself.
2. Without permission, the scholarship will be cancelled. If condition was serious, the international school may cancel the Student Status.
3. Leave application within 7 days should be agreed by Counselor, Teaching Secretary and Supervisor.
4. Leave duration over 7 days should also be agreed by Dean of International School.
5. If Students apply for leaving over one month, scholarship will be suspended until come back to international school to finish the procedure of leaving.

This can also download on <http://202.119.112.75/s/51/t/191/a/167123/info.jspy>



## 4.6 Campus Activities





The International school organizes various extracurricular activities for international students, such as International Culture Festival, Opening Ceremony, Graduate Ceremony, CSC Cultural Event of “Experience China”、 HUMUN Conference, New Year’s Eve Celebration, Cross-cultural Fun in Nanjing, Chinese Bridge, China Exploration, Sports Meeting, Friendship Salon, etc. Besides, international students are welcome to take part in activities organized by student associations on campus.

The stadium, football field and basketball court are open to all international students. Fees are charged for using the basketball hall, badminton hall, table tennis hall and gymnasium.

## 4.7 Procedure of Education for students

### 4.7.1 Procedure of Education for Bachelor Students

	International School	College	Teaching affairs Department
Registration	<ul style="list-style-type: none"> <li>● Semester Registration (Every semester)</li> <li>● Issue list of students for every college</li> <li>● Make Student ID card</li> <li>● Study Status Registration to the Educational Ministry</li> </ul>	<p>Registration at college</p> <p>Check class and timetable</p>	<p>Information insert into Educational online System</p>
Education	<p>Arrange General Courses for the first year</p>	<p>Arrange Major courses</p>	<p>Every student should select courses and check the timetable in the Online System</p> <p>Evaluate whether the students are qualified to pass</p>
Graduation	<ul style="list-style-type: none"> <li>● Make graduation certificates</li> <li>● Clearance</li> <li>● Graduation Registration to the Educational Ministry</li> </ul>	<p>Check the qualification of graduation</p>	<p>Publish the list of graduation students</p>

## 4.7.2 Procedure of Education for Graduate Students

International School	College	Graduate School
<ul style="list-style-type: none"> <li>● Semester Registration (Every semester)</li> <li>● Issue list of students for every college</li> <li>● Make Student ID card</li> <li>● Study Status Registration to the Educational Ministry</li> </ul>	<ul style="list-style-type: none"> <li>Registration at college</li> <li>Arrange Supervisor</li> </ul>	<ul style="list-style-type: none"> <li>Information insert into Graduate students online System</li> </ul>
<ul style="list-style-type: none"> <li>Education</li> </ul>	<ul style="list-style-type: none"> <li>Arrange General Courses</li> </ul>	<ul style="list-style-type: none"> <li>Arrange Major courses</li> </ul>
<ul style="list-style-type: none"> <li>Graduation</li> </ul>	<ul style="list-style-type: none"> <li>● Make graduation certificates</li> <li>● Clearance</li> <li>● Graduation Registration to the Educational Ministry</li> </ul>	<ul style="list-style-type: none"> <li>Apply for defense and submit the degree application</li> <li>Publish the list of graduation students</li> </ul>

## 4.8 Hohai University Online System

Hohai University Online System offers the following functions, select courses, check timetable and marks, print study certificate and transcripts, etc. All the foreign degree students, please login your account, modify the initial password and remember the modified password.

Please visit the website of International School (<http://ie.hhu.edu.cn/>) to read the handbook.



Online System for Graduate Students: <http://ie.hhu.edu.cn/s/104/t/404/57/f7/info153591.htm>

Online System for Bachelor Students: <http://ie.hhu.edu.cn/s/104/t/404/58/7d/info153725.htm>

## V Others

### 5.1 Wechat platform for International Students

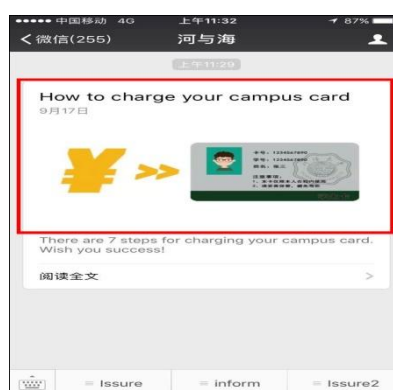
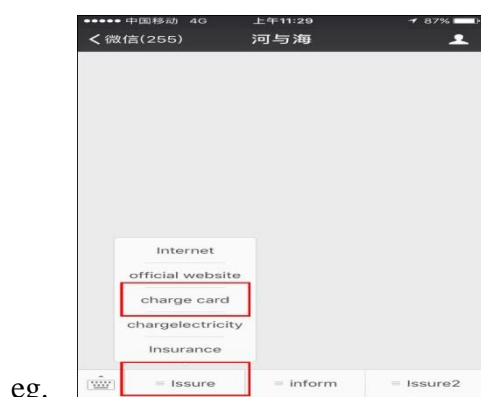


QR-Code for HHIS



QR-Code for Chinese Language Training

Important notice and arrangements will be put on the wechat platform.



### 5.2 Non-degree Program for International Students

Long-term Chinese training courses are offered in every spring semester and autumn semester. Students will be placed into classes of different levels according to their Chinese proficiency for their gradual improvement. The courses are to be delivered by professional Chinese teachers, focusing on Chinese listening, speaking, reading and writing. The school excellent teaching resources ensure the good teaching effect.

#### ● Schooling System and Application

**Schooling Length:** One semester or more

**Application Requirement:** Applicants should be over 16, with good health and

foreign nationalities.

**Application Date**, application deadline: Jan.20th for spring semester and June. 30th for autumn semester

### Application Materials

- (1)<Hohai International Students Application Form>
- (2) A copy of passport and visa page;
- (3) Official academic diploma and related transcripts;
- (4) Foreigners' Health Certificate will be required if applicants study more than 6 months.

(5)three recent photos;

★ If necessary, the supplementary materials will be required.

### ● Application Procedure

- (1) Applicants prepare the application materials;
- (2) Applicants apply on <http://ie.hhu.edu.cn/>;
- (3) The school examines and verifies the materials and announces the admission result.
- (4) Applicants pay the application fee (RMB 300).
- (5) International School makes Letter of Admission and visa form and sends them to the applicants.

### Fees

- (1) Tuition fees: RMB6,600/half year; RMB13,200/year
- (2) Application fees: RMB300/person
- (3)Insurance fees: RMB300/half year(mandatory); RMB600/year

### Contact Details

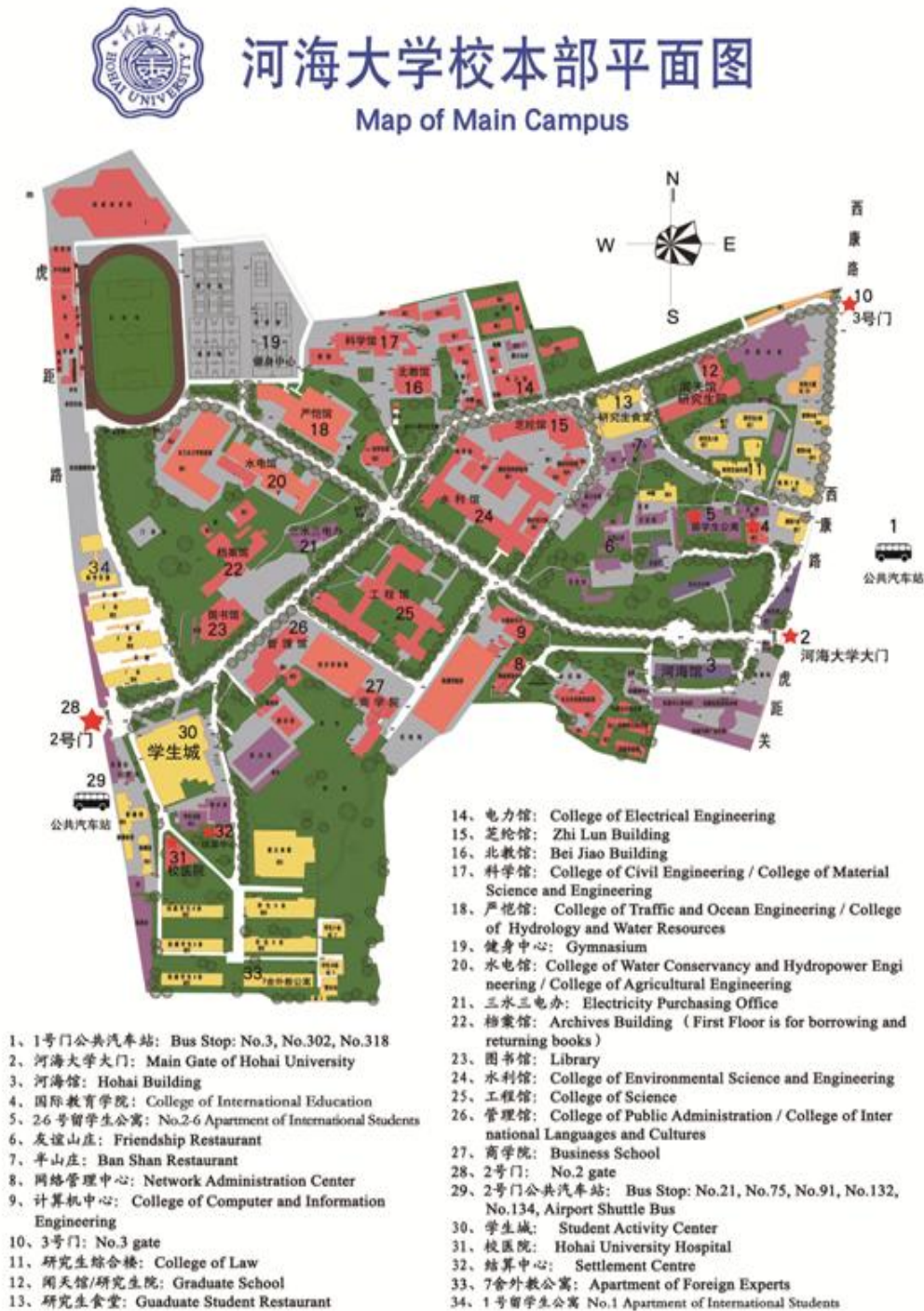
Consultant: Jessica, Tel: +86 25 83787955, Email: [admission@hhu.edu.cn](mailto:admission@hhu.edu.cn)

## 5.3 Maps of Campus

### 5.3.1 Map of Jiangning Campus



## 5.3.2 Map of Main Campus



You can also browse the following website for electronic map of Hohai University :  
<http://map.hhu.edu.cn/>

## 5.4 Campus Shuttle Bus

### Timetable for Weekdays

Shift	Departures from Main Campus	Departures from Longjiang	Departures from Jiangning Campus
1	7: 00	7: 00	7: 00 not via Longjiang
2	8: 00		7: 10 not via Longjiang
3		8: 00	8: 00 not via Longjiang
4	8: 50		9: 00 not via Longjiang
5		8: 50	10: 00
6	10: 00		11: 00
7	11: 00		11: 50
8	12: 00		13: 00
9	13: 00	13: 00	14: 00 not via Longjiang
10	14: 00		15: 00
11	14: 50	15: 00	16: 00
12	16: 00		17: 00
13	17: 00		17: 30
14	17: 40		18: 00
15	19: 00		19: 00
16	20: 00		20: 00
17	21: 00		21: 00
18	22: 00		22: 10

### Timetable for Weekends and Holidays

Shift	Departures from Main Campus	Departures from Longjiang	Departures from Jiangning Campus
1	8: 00	8: 10	8: 00 not via Longjiang
2	9: 00	9: 10	9: 30
3	11: 30		11: 30
4	13: 00	13: 10	13: 00
5	15: 00		15: 00
6	18: 00		17: 00
7	20: 00	20: 10	19: 00
8	22: 00		21: 00
9			22: 10

#### Tips:

- (1) All passengers are expected to comply with relating regulations, international student should show the **International Student ID Card (with photo inside)** respect security guards and drivers, and give attention to the changes in bus timetables.
- (2) Stop on Main Campus: the Hohai Auditorium; stop in Longjiang: between Building 1 and Building 2 at the Yueguang Plaza; stops on Jiangning Campus: the west gate of Gym (for student boarding only) respectively.
- (3) The timetables are subject to change.